

We Are Covid Secure - Five Steps to Safer Working Together

Pace Rehabilitation understands how important it is to work safely and support patient, staff and visitor health and wellbeing during the COVID-19 pandemic. We have followed government and Public Health England advice and that of professional bodies to take steps to provide responsible rehabilitation. Our referrers can feel confident to refer their clients. Together, we will support their rehabilitation journey.



STEP 1 - COVID 19 risk assessment

A thorough risk assessment at each of our clinics has helped us to put the necessary precautions in place to reduce the risks of exposure for all through the door.

Screening continues:

All patients will be asked about their health, and that of their household, before their appointment and again when they arrive.

All staff are self-screening before attending work.

Anyone who becomes unwell in clinic will be isolated and sent home.

All visitors to the clinics will be screened.

STEP 2 - Cleaning washing and hygiene

There is ample opportunity for hand washing and applying sanitiser throughout the building. Everyone will be asked to do this. The touching of door handles has been minimised.

All patients are seen in an individual clinic room which is cleaned between patients.

All prosthetic and orthotic devices and equipment are disinfected between being handled by different staff.

There is regular cleaning throughout the day.

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STEP 3 - Work from home and reduce the contacts

To reduce the number of people in the waiting area, patients, relatives, and visitors may be asked to stay in the car until clinic rooms are ready.

Patients will be asked to attend alone where possible, or with a minimum number of other people.

Visitors and contractors will be kept to a minimum.

Staff who can work from home have been set up securely to do so. This will not affect confidentiality or our services to you.

STEP 4 - Maintain 2m social distancing

Social distancing is the best defence. The floor space is laid out to encourage social distancing between staff, patients and visitors.

Clinicians are working in pairs where possible to reduce the number of contacts with different people per day.

The lifts are restricted to single use, unless from the same household.

STEP 5 - Manage transmission when 2m cannot be maintained

The clinicians are wearing PPE (personal protective equipment) for any treatment within 2 metres of the patient.

Before doing any face to face sessions, the therapists will conduct an individual risk assessment; the health status of their patient, the treatment environment, travel arrangements and the type of treatment intended.

Remote sessions will still be offered if preferable option.

For patients in shielded or vulnerable groups, the clinician will ask that a face mask and eye protection is worn by the patient.

Treatment sessions may be shorter than normal.

Delivering responsible rehabilitation

We have put everything in place to improve safety in the clinics according to the government guidelines.

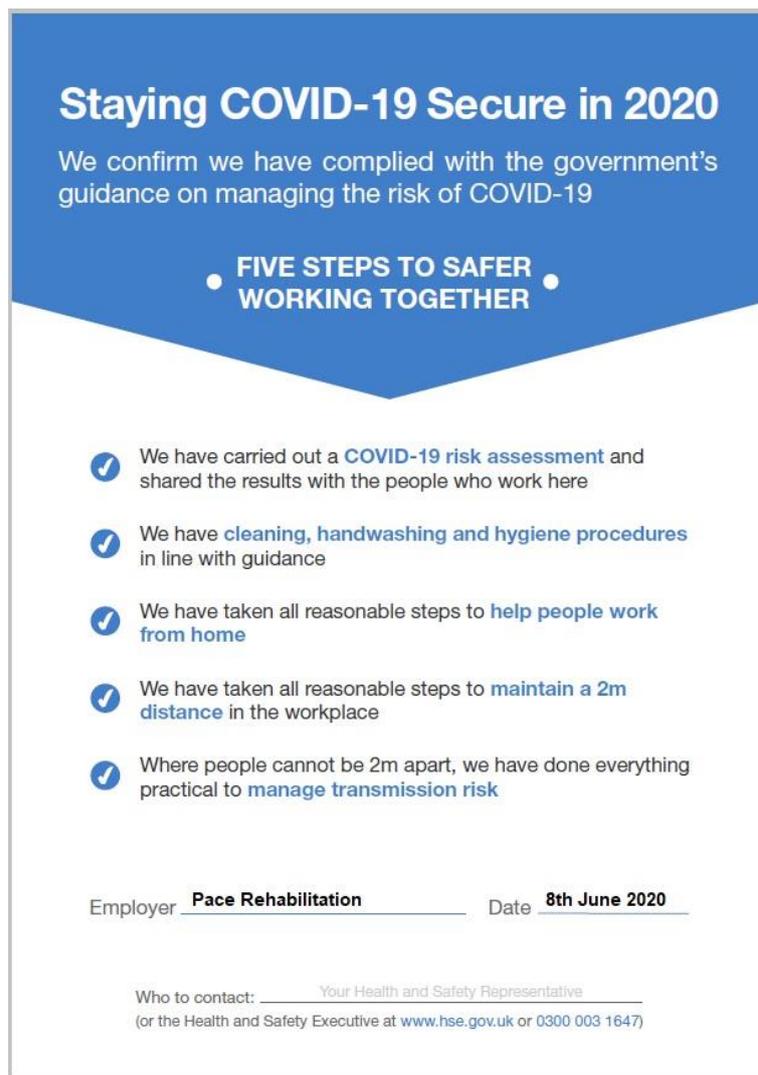
Consent is important to Pace Rehabilitation and we are obliged to remind everyone that every time you leave your home, you are increasing your chances of being exposed to the corona virus.

By reading this information and having a chance to discuss any concerns with the clinician ensures, in so far as it can, that Pace Rehabilitation has confirmed that patients, visitors and staff **understand the risks** to them and the precautions taken by Pace to be COVID secure. By sharing this information with patients, visitors and staff, in so far as it can, Pace Rehabilitation can administer **compliance** with following the COVID secure arrangements.

Our covid19 security measure will be reviewed regularly and updated in accordance to the latest guidance from the Government and Public Health England.

If you require further clarification on any of the above measures, or wish to see our policies, please do not hesitate to contact us: Amersham (01494 790490) & Bredbury (0161 428 5500).

8th June 2020

A blue and white poster titled "Staying COVID-19 Secure in 2020". It features a list of five steps to safer working together, each with a checkmark icon. The steps are: 1. We have carried out a COVID-19 risk assessment and shared the results with the people who work here. 2. We have cleaning, handwashing and hygiene procedures in line with guidance. 3. We have taken all reasonable steps to help people work from home. 4. We have taken all reasonable steps to maintain a 2m distance in the workplace. 5. Where people cannot be 2m apart, we have done everything practical to manage transmission risk. At the bottom, it says "Employer Pace Rehabilitation" and "Date 8th June 2020". It also includes contact information for the Health and Safety Representative.

Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **help people work from home**
- ✓ We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer Pace Rehabilitation Date 8th June 2020

Who to contact: Your Health and Safety Representative
(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)